

## AIRFIELD ACCESS INSURANCE REQUIREMENTS

1. All companies requiring vehicle access to the airfield at Lambert-St. Louis International Airport® shall carry general liability and automobile liability insurance that names the City of St. Louis, its Board of Alderman, Airport Commission, officers, employees, and agents as “**additional insured**”.
2. Required coverages are general liability on an occurrence basis against the risk of all claims and demands by third persons for bodily injury and property damage in the amount of \$3,000,000 and comprehensive automobile liability coverage (to included hired and non-owned vehicles) for at least \$3,000,000. Companies requiring access to the AOA (runways and taxiways) are required to have at least \$5,000,000 automobile liability coverage.
3. The City shall have no liability for any premiums charged for such coverage.
4. A thirty day (30) notice of any change in coverage or cancellation of policy is required.
5. A Certificate of Insurance must be on file with the St. Louis Airport Police Department, Bureau of Security Operations before vehicle access will be granted.
6. All vehicles requiring access at Lambert –St. Louis International Airport® must display proper logos on both sides of the vehicle. Painted or professionally designed magnetic signs are the only form of signage that is authorized. Lettering on signage must be 3” or greater.
7. If the company allows employees to utilize personally owned vehicles (POVS) to conduct company business at the Airport, these vehicles must be adequately insured by the company’s insurance policy. If the company does not authorize the use of POVS for company business, it is the company’s responsibility to ensure they are **not** being utilized at the Airport.

Please mail or fax the required Certificate of Insurance to:

St. Louis Airport Police Department  
P.O. Box 10212, Lambert Station  
St. Louis, Missouri 63145  
Attn: Sharon Wilson, Bureau of Security Operations

Phone: 314-426-8002  
Fax: 314-890-1325