OFFICE HOURS
MONDAY - FRIDAY
(CLOSED HOLIDAYS & WEEKENDS)
St. Louis Lambert International Airport
Security Operations Unit
Badging Office
(314)426-8095 phone / (314)890-1325 fax

MORNING

07:30 AM UNTIL 11:30 AM
**APPLICATION CUT-OFF TIME IS 11:30 AM**
OFFICE CLOSES AT 12:00 PM

AFTERNOON

01:00 PM UNTIL 04:00 PM
**APPLICATION CUT-OFF TIME IS 04:00 PM**
OFFICE CLOSES AT 4:30 PM

** = On heavy volume days, cut-off times are subject to change without notification

Arriving at opening times of 7:30 am and 1:00 pm will provide you with the best chance to complete your business.

You cannot leave the premises until your badging business is completed.

NO BADGE RENEWALS ON TUESDAYS

Please turn over this sheet for List of Acceptable Identification

Rev 9/6/2018 cpb
Individuals with divergent access MUST bring their driver's license.

**Non-U.S. citizens born outside the U.S. MUST provide a U.S. passport, certificate of citizenship or certificate of naturalization (N-550 or N-570) in order to complete the ST-4 approval process.**

**Exact match documents are NOT acceptable.**

The use of the citizen's social security number (SSN) is the criterion for personal identification and must be a photo ID. The combination of documents must yield the criterion for personal identification. One must present at least two forms of identification. The combination of documents must be an exact match.

<table>
<thead>
<tr>
<th>Proof of Identity</th>
<th>Column A</th>
<th>Column B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Driver's license or state ID card (6)</td>
<td>U.S. military ID card (5)</td>
<td>By a U.S. state, tribal, or local government agency, certificate of birth, or equivalent, issued by any state or territory of the United States, the District of Columbia, or any other country (4)</td>
</tr>
<tr>
<td>Social Security card (5)</td>
<td>By a U.S. state, tribal, or local government agency, certificate of birth, or equivalent, issued by any state or territory of the United States, the District of Columbia, or any other country (4)</td>
<td>An unexpired foreign passport with an expiration date of: (4)</td>
</tr>
</tbody>
</table>
| An unexpired foreign passport | An unexpired foreign passport | A passport (Form 1-66, 1-688, 1-695, 1-696, 1-697, 1-698) | Foreign passport
| An unexpired foreign passport | An unexpired foreign passport | An unexpired foreign passport with an expiration date of: (4) | Foreign passport
| An unexpired foreign passport with an expiration date of: (4) | An unexpired foreign passport with an expiration date of: (4) | Foreign passport
| An unexpired foreign passport with an expiration date of: (4) | An unexpired foreign passport with an expiration date of: (4) | Foreign passport
| An unexpired foreign passport with an expiration date of: (4) | An unexpired foreign passport with an expiration date of: (4) | Foreign passport
| An unexpired foreign passport with an expiration date of: (4) | An unexpired foreign passport with an expiration date of: (4) | Foreign passport

**List of Acceptable Documents for All Non-U.S. Citizens**

(1) Permanent Resident Card (Form 1-551)
(2) Unexpired Foreign Passport
(3) Temporary Resident Card (Form 1-551)
(4) Unexpired Foreign Passport
(5) By a U.S. state, tribal, or local government agency, certificate of birth, or equivalent, issued by any state or territory of the United States, the District of Columbia, or any other country
(6) U.S. military ID card
(7) Drivers license or state ID card
(8) Social Security card
(9) Certificate of birth issued by any state or territory of the United States, the District of Columbia, or any other country
(10) Passport (Form 1-66, 1-688, 1-695, 1-696, 1-697, 1-698)